

NEW JERSEY DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625

NOTICE OF JOB VACANCY

TITLE: Operating Engineer Heating and Air Conditioning	SALARY RANGE: \$55,225.05 - \$80,397.25	POSTING NO.: 322-25	ISSUE DATE: 9/12/2025 CLOSING DATE: 10/10/2025
LOCATION: Bayside State Prison, Power House – Maurice River Twp., NJ		CLASS OF SERVICE: Competitive	
THIS POSTING IS <u>ONLY</u> OPEN TO THE FOLLOWING: <div><input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions</div> <div><input type="checkbox"/> State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions</div> <div><input checked="" type="checkbox"/> Interested individuals who meet the stated requirements</div>			
JOB DESCRIPTION			
Under direction of a supervisory officer in a state department, institution, or agency, takes a leading part in the operation, maintenance, adjustment, and repair of air conditioning and heating systems and auxiliary equipment; does other related duties.			
REQUIREMENTS			
EXPERIENCE: Two (2) years of experience in the adjustment, repair, operation, and maintenance of air conditioning and heating plants and auxiliary equipment.			
LICENSE: Applicant will be required to possess an Operating Engineer's License (Blue Seal Minimum) of appropriate grade and type as issued by the New Jersey Department of Labor.			
NOTE: Appointee may be required to possess a valid Air Conditioning and Refrigeration Technician Certification of the appropriate level, commensurate with type of equipment serviced, issued under the authority of the Federal Environmental Protection Agency.			
Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform in essential duties of the position.			
RESIDENCY REQUIREMENT: Residency eligibility in order of precedence: 1. Maurice River Township, 2. Cumberland County/Cape May County, 3. Salem County.			
BENEFIT(S)* <small>*Pursuant to the State/Department's policy, procedures and/or guidelines.</small>			
Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include: <ul style="list-style-type: none">• Alternate Work Week available for some positions• Telework available for some positions• Deferred Compensation• Paid Time Off• 13 State Holidays• Health and Life Insurance• Pet Insurance available through certain plans• Flexible and Health Savings Accounts (FSA)/(HSA)• Tuition Reimbursement• Public Student Loan Forgiveness (PSLF)• Up to \$250 in rewards for exercising• Gym membership discounts• Diversity & Inclusion events• Workplace security, health and safety• Incarcerated Person empowerment and rehabilitation			
APPLICATION INSTRUCTIONS			
Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.			
Emailed resumes are to be sent only to: DOC_OHR-Region3@doc.nj.gov			
Forward Response To: Janice Sarclette Region 3 Personnel Services Bayside State Prison 4293 Route 47 Leesburg, NJ 08327			